



# MEPI Performance Report

Implementing Organization: _____	Dates Covered by this Report: _____ to _____
Project Title: _____	Project Period of Performance: _____ to _____
Grant/CA #: _____	Total Amount of Award: \$ _____

<b>Overall Assessment of this period of Project Activity as of:</b> _____ (report date)			
	Ahead of Schedule	On Track	Behind Schedule
Anticipated Results	( )	( )	( )
Workplan (per Statement of Work)	( )	( )	( )

## Discussion

### Discussion of Activities Implemented during this Period

*(Discuss activities performed and explain any changes or delays, including any significant obstacles and how they were overcome.)*

### Discussion of Results

*(Provide a brief explanation of any results and the impact of these results. Also explain any results that are not on target and plans to improve performance. Any results or impacts that exceed expectations should also be discussed.)*

List any outreach or media contact and acknowledgement of MEPI support during the period.

*(Include any publicity or publications related to the project, and whether MEPI support was acknowledged, and use of MEPI logo on publications, handouts, websites, etc.)*

**List of Appendices (if any)**

*Grantees are encouraged to submit agendas, participant lists and/or proceedings from any events held during the period, or to submit copies of any products developed. Any items which cannot be attached electronically should be mailed to the MEPI Grants Office and listed here with a notation that they are being sent via mail.*

**Certification**

*I certify to the best of my knowledge and belief that this report is correct and complete.*

*Recipient's Administrator:* \_\_\_\_\_

*Date:* \_\_\_\_\_

*Signature:* \_\_\_\_\_

**MEPI Staff Use Only**

**Project Officer Comments**

*To be completed within 30 days of receipt of report. Include list of all necessary MEPI Actions.*

**MEPI ACTIONS REQUIRED**